



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: October 5, 2015

MEETING CALLED TO ORDER: 6:34 PM

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Joyce Ingerson
Selectman, Julian Kiszka

John Sherman Vice Chairman,
Selectman, Tammy Bergeron
Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the minutes of September 28, 2015. Second by T. Bergeron

Vote: 4-0-1(J. Ingerson)

Motion passes.

PUBLIC COMMENT

None

BUDGET REVIEW

EMERGENCY MANAGEMENT

Lt. Baldwin, Director of Emergency Management presents this budget. Deputies Mike Dorman and Dennise Horrocks are also in attendance. The total budget only increased by \$100. The Tower Lease did increase.

J. Sherman motions to approve the Emergency Management budget in the amount of \$26150. J. Ingerson 2nd

Vote 5-0-0

Motion passes.

MOTION BY J. SHERMAN TO ENTER INTO NONPUBLIC SESSION BY: under RSA 9-A: 311

(a) Personnel, (b) Hiring, (c) Reputation, (d) Negotiation, (e) Legal

2nd j. Ingerson

Board Polled: S. Ranlett = yes, J. Sherman = yes, J. Ingerson =yes, T. Bergeron = yes,

J. Kiszka = yes.

Non public session entered in at 6:43pm

Public session reopened at 6:58pm

J. Sherman motions to seal the minutes of the non public session on Monday October 5, 2015 for 3 years for a matter of reputation. J. Ingerson 2nd

Vote 5-0-0

Motions passes.

AMERICAN RED CROSS PRESENTATION

Tiffany McKenna, Major Gift Officer of the American Red Cross addresses the Board. The American Red Cross is requesting \$2132.56. T. McKenna provides information on how the Red Cross helps people. They have a Fire Preparedness Campaign which has helped lower losses by 25% nationwide. Their Blood Mobile collections helped 15,000 people in New Hampshire in just 1 year. Their work also includes helping the military, teaching CPR and Nursing Assistant courses.

S. Fitzgerald explains that to donate to the Red Cross, it must be put on a warrant article and voted at Town Meeting.

Discussion ensues.

ASSESSING

Lori Sadewicz, Assessing Clerk presents this budget. The salary line has increased due to longevity. There is an increase in the Assessing Contract due to total revaluation of all properties. Postage and supplies have increase for the same reason.

J. Sherman motions to approve the Assessing budget in the amount of \$ 182,867.

J. Kiszka. 2nd

Vote 5-0-0

Motion passes.

J. Sherman inquires where the Town stands on setting the tax rate.

S. Fitzgerald states the Town has done due diligence and completed all information. We are now waiting for the Timberlane School District to complete their information. All properties in the district must be equalized for computation of the school portion of the tax rate. Then the state will equalize the towns too and everything is approved by the Department of Revenue Administration.

HUMAN SERVICES AGENCIES

Lori Sadewicz, Director presents this budget. All of the lines are reviewed and a few discrepancies are discussed. Updates will be made to a few descriptions and a few lines will be adjusted.

J. Sherman motions to approve the Human Services Agencies budget in the amount of \$60,082.

J. Kiszka 2nd
Vote 5-0-0
Motion passes.

WELFARE DIRECT ASSISTANCE

Lori Sadewicz, Director presents this budget. This budget is level funded for 2016.

J. Sherman motions to approve the Welfare Direct Assistance budget in the amount of \$32,350.
J. Ingerson 2nd
Vote 5-0-0
Motion passes.

WELFARE ADMINISTRATION

Lori Sadewicz, Director presents this budget. This budget is level funded for 2016.

J. Sherman motions to approve the Welfare Administration budget in the amount of \$740.
J. Ingerson 2nd
Vote 5-0-0
Motion passes.

HEALTH

Dennise Horrocks, Health Officer presents this budget. She would like to change the position from 32 hours per week to full time. The additional hours would be used working with food establishments for safety guidelines. Water testing has increased due to changes in DES rules.

J. Sherman motions to approve the Health budget in the amount of \$87,744.
T. Bergeron 2nd
Vote 5-0-0
Motion passes.

INSPECTIONS

Mike Dorman, Building Inspector presents this budget. Salaries have increased due to longevity, merit raise, CBA increase and a change in classification for the Office Manager. Revenues to date for this department are \$114,245.

J. Sherman motions to approve the Inspections budget in the amount of \$ 126,084.
T. Bergeron 2nd
Vote 5-0-0
Motion passes.

M. Dorman inquires about purchasing or leasing a new vehicle for him. He stresses that his truck is used by multiple departments. The truck is used to transport election ballot boxes, recreation department equipment and the Facilities Supervisor uses it to transport town owned equipment.

FIRE DEPARTMENT

John McArdle, Fire Chief presents this budget. Salaries have increased due to a merit increase and longevity. There is discussion about part time firefighters on call and the need for part time administrative help. Part time positions do not require Town Vote because no benefits are involved. Fire calls have increased this year. There have been less fires but more medical calls. Approximately 60% of medical calls were from residents and the remaining are comprised of MVA's, Route 125, fires alarm activations etc.

J. Sherman motions to approve the Fire Department budget in the amount of \$591,151.

T. Bergeron 2nd

Vote 5-0-0

Motion passes.

J. Kiszka commends Fire Chief McArdle on the Fire Department.

Chief McArdle review presentation

- **On Call/Volunteer Staff**
- **Overview of Response Trends**
- **Fire Services Provided**
- **Calls for Service**
- **Budget Yearly Comparison**
- **Conclusion**

WATER DEPARTMENT

Deferred to next week

PLAISTOW FIRST PROPERTIES PRESENTATION

S. Fitzgerald begins the presentation by reviewing the history of Plaistow First Committee and the properties that have been recommended for the Town to sell. He also reviews the process the Town is required to follow before selling a property and what land is protected. The Town sent out proposals in July. The town received two bids for the following properties.

1) Tax Map 69-21. The Assessed Value \$3,350.

An offer was received in the amount of \$2000, 18% of assessed value.

2) Tax Map 73-3. The Assessed Value \$13,850.

An offer was received in the amount of \$2,510.

2a) Tax Map 69-51 (total parcel). The Assessed Value \$55,080.

An offer was received in the amount of \$10,010.

2b) Tax Map 69-51 (portion of parcel). The Estimated Assessed Value \$11,570.

An offer was received in the amount of \$3,510.

2c) Tax Map 69-51 (portion of parcel). The Estimated Assessed Value \$15,973.
An offer was received in the amount of \$5,010.

J. Sherman motions to direct the Town Manager to meet with Ronald LaPlume to turn down the current offer and consider entering into negotiations for 73-3, 69-51, and 69-54.

S. Ranlett 2nd

Vote 5-0-0

Motion passes.

Discussion ensues regarding the offer for Tax Map 69-21 sent by Diane Moran.

It is decided to verify the property lines to make sure the lot will not be a buildable lot if we accept the purchase. After more information is obtained the Board will make a decision on this property.

TOWN MANAGER'S REPORT

S. Fitzgerald notes 2 very generous donations:

- Dan Poliquin, Preferred Sign Installer- donated labor and materials for the installation of the David Nye Memorial Score Board sign at PARC in the amount of \$4131. Dan was also a member of the Fire Department for 30 year and has been Chairman of the Board of Selectmen.
- Dave Hansbury – has donated the increased cost of security monitoring at the Historical Society. It comes to \$300 yearly.

The Board thanks both of these citizens for the donations and also all the time they have given to the Town.

S. Fitzgerald has accepted the donations on behalf of the Town but they have to be written on the Board of Selectmen's Agenda for the next meeting. Any donations under \$5000 can be accepted by the Town Manager.

S. Fitzgerald received a letter from Janice Palmer. She wants to meet with Sean to review the Palmer Trust Properties. S. Fitzgerald states this will be an important discussion and the BOS may need to meet for strategic sessions regarding their Right Of First Refusal.

S. Fitzgerald wants to thank Michael Hamel for weeding the island between Main and Elm Streets. Michael is a local landscaper who donated his time for the Garden Club.

ACTION ITEM REVIEW

The items are reviewed.

OTHER BUSINESS

None

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder are going around.

SELECTMENS REPORTS

J. Sherman

- Sandown Withdrawal Committee voted that it would not be feasible/suitable to withdraw from the Timberlane Regional School District

J. Kiszka

- Walked with some school children during the Walk To School Event
- Attended a Grandfathering for Municipalities class last week
- Mentions the First Renewables meeting will be October 6

S. Ranlett

Nothing to report

T. Bergeron

- Attended the Drug Forum at Timberlane on 9/29. She said it was very good and would like to see this done for the middle school.
- Planted some mums and weeded at the Historical Society
- Jim Peck wants to thank Paul Lucia for all his hard work at the Historical Society including the new alarm system. Paul has done a great job.

J. Ingerson

- States there is a tanker truck parked at Freedom Tire. She would like to know what is in the tanker and why is it there.
- States there are dirty diapers/trash all over Westville Road. S. Fitzgerald will have Mike look into it.

Meeting Adjourned at 9:55pm

Respectfully submitted,

Gayle Hamel
Recording Secretary